



UA Science

COMMUNITY SCIENCE SCHOLARS PROGRAM

Participant Checklist Spring 2018

After you have been fully admitted, there are several business items to which you must attend prior to course enrollment. If you encounter any problem during this process, please contact Robin Rarick rrarick@email.arizona.edu 520-621-8128.

To Do	How
Set up UA NetID & Email	Once you receive your admission, you must set up a UA NetID to access email, UAccess student center, D2L course sites, and other online campus services. See https://netid.arizona.edu/ . Please know that email is the preferred method of correspondence for documenting enrollment requests.
Provide Proof of Immunizations	All University of Arizona students born after January 1, 1957 are required to have proof of 2 Measles, Mumps and Rubella (MMR) vaccines. Upload your medical records online using PatientLink on the Campus Health website www.health.arizona.edu/patientlink or use the downloadable form here https://www.health.arizona.edu/sites/health/files/immunization_requirement_for_all_university_of_arizona_students_-_mmr_-_fillable_form.pdf If you do not submit your immunization records, there will be a hold on your account that prevents registration for classes. We cannot enroll you until this hold is removed.
Enroll for classes	Once you are fully admitted and cleared by Campus Health, you are ready for enrollment. Use the provided pdf list of courses offered this term. Contact Robin Rarick rrarick@email.arizona.edu to be enrolled in an open class of your choice. Please provide your name and NetID if using non-UA email to make your enrollment request. It would be helpful to have an idea of your first choice, second choice, etc as classes start to fill up.
Pay for classes	Cost per unit: \$150 (most classes are 3 units for a total of \$450) payable via the UA Bursar account in UAccess. www.uaccess.arizona.edu . Log in with your NetID and password. Your finance section will be on the main page with links to pay your bill.
Get your CatCard	To use libraries and access other campus services, a CatCard (University ID card) is required. See https://catcard.arizona.edu/ for where/how to obtain your card.
Check out the D2L course website	Desire to Learn (D2L) is the course management website that most of your classes will use during the semester. Once enrolled it will take 24-48 hours for D2L to be activated for you. D2L course sites are made active 1 week prior to the start of the semester. See www.d2l.arizona.edu within a day of your enrollment. Instructors may upload a syllabus or other course material prior to the start of classes.
Purchase books or course materials	Find the booklist for your course(s) by going to www.uaccess.arizona.edu and logging in with your UA NetID and password. Click on the link for booklist under the Academic section and set the term to the desired semester. Click the link to Proceed to the Bookstore to see what is required for your course.

